

## **SYMONDSBURY PARISH COUNCIL**

### **MINUTES**

Minutes of the meeting of Symondsburry Parish Council held on

Tuesday 13<sup>th</sup> May 2014 at 7pm at Symondsburry School

**These minutes will be ratified at the June Parish Council Meeting**

**PRESENT:** Cllrs P Smith, S Holmes, A Streatfeild, M Leighton, D Wragg, S Ralph, B Baker. In attendance: Cllr D Turner and Marilyn Stone, Clerk. All names were recorded in the Attendance book.

**21 To elect Chairman for the coming year:** Cllr P Smith was proposed by Cllr Streatfeild and seconded by Cllr Wragg, all in favour. Cllr Smith wished to pass on his grateful thanks to all for their work in the past year.

**Democratic half hour:** No members of the public were present.

**Information from DCC and WDDC Councillors:** Cllr Turner reported that Highways Agency funding is being increased from 1 billion to 3 billion, however, none of this is being put towards the A35.

**Community Policing:** No apologies had been received. It was agreed to forward correspondence to request presence at least 2/3 times per year.

**22 To receive and approve apologies for absence:** No apologies had been received.

**23 To receive Declarations of interest:** None.

**24 To approve the Minutes of last meeting:** The Minutes of the meeting held on 8<sup>th</sup> April were approved and signed.

**25 To appoint a Vice-Chairperson for the coming year:** Cllr Holmes was proposed by Cllr Streatfeild and seconded by Cllr Wragg, all in favour.

**26 To adopt Standing Orders and Financial Regulations:** Revised Financial Regulations have been issues by NALC following Revised Standing Orders. Postpone this item to June Agenda to allow more preparation

**27 To appoint councillors to specific responsibilities:** All reappointed except Symene Voice now with Clerk

- a) Footpaths – Cllr Ralph. Is beating down bracken and nettles on walks considered good practice for all. Cllr Leighton also advised of up to date information on the building of a wall at a property in West Bay near a footpath. Cllr Leighton to write a report in readiness for our next meeting.
- b) A35 – Cllr Wragg. Nothing to report since last meeting.
- c) Transport – Cllr Smith. 20 people in the morning and 20 people in the evening will be affected once the bus service ends on 24<sup>th</sup> June 2014.
- d) Allotments – Cllr Baker – 3 contracts have been received. 2 people have paid. No evidence or sightings of the rabbits since the date it was previously reported.
- e) Flood Officer – Cllr Smith. Nothing new to report
- f) Resilience – Cllr Streatfeild. Nothing to report.
- g) Coastal Matters – Cllr Leighton. Nothing to report.
- h) DAPTC Reports – Cllr Wragg and Cllr Ralph. Due to a rule change the Agendas can be sent by hardcopy if a member so wishes. The rule change is that electronic transmission is now permitted with the proviso that any councillor may request a hard copy by mail  
 Principle councils can put a Community Infrastructure Levy in place but not enough principal councils have done so giving rise to strong concerns over the implementation of the levy.  
 A new Employment Allowance is not available to Parish Councils, (within a list of excluded employers).  
 Rural Poverty Paper – The Government have agreed to re-examine Public Services to Rural areas.
- i) BLAP Report – Cllr Wragg and Cllr Streatfeild. Nothing to report.
- j) Lengthsman Link – Cllr Leighton. No new invoice has been received.
- k) Symene CLT – Cllr Wragg. The West Road development build is progressing well.
- l) Tree Officer – Cllr Holmes. A number of people noted the felling of a Cherry (Prunus Kansan) at the New Inn, Eype, which is within a conservation area. This was reported to the WDDC Tree Officer after the event who has said tree was of no amenity to the village and a quantity of rot indicated it should be felled anyway. It is apparent that the tree suffered a broken branch, however, The Brewery considered it dangerous and to be cut down, which they did before permission was sought or the tree was inspected by WDDC. The matter is to be taken further with WDDC.
- m) Ancient Monuments – Cllr Holmes. Nothing to report.
- n) Symene Voice – For further discussion.
- o) Neighbourhood Plan – Cllrs Smith Wragg & Streatfield . The areas of Bradpole, Bothenhampton & parts of Burton Bradstock with Allington Symondsburly & Bridport are incorporated and is going to WDDC on the 20<sup>th</sup> May for approval.

**28 Chairmans Announcements:** None.

**29 Finance:**

a) Bank Balances: Current account: £9,377.14

Deposit account: £5,103.27

Precept was received on 28<sup>th</sup> April 2014 of £5,670.

b) Payments of Account for approval: Clerks Wages January £296.80

Creeds Printers £199.50

On the proposition of Cllr Streatfeild, seconded by Cllr Wragg, it was **Resolved** that the above accounts be paid. A discussion took place around the Annual Insurance, the Clerk to contact the agent regarding the assets held and insured and therefore delayed to next meeting.

c) To approve the Annual Accounts: Delayed until the next meeting, still retained with Auditor.

### **30 Planning Applications:**

a) WD/D/14/000958 – Midsummers Eve, Third Cliff Walk, West Bay, Bridport – Rear Dormer Room with Window. The owner was originally advised that planning permission did not need to be sought. New plans have been drawn. No negative comments and no objections.

b) WD/D/14/001013 – Dairy Cottage, Eype. This is a complicated case. The change of usage has been sought from holiday use to residential. The evidence collated in the information provided by the owner appears incorrect. Cllr Holmes to look into this in more detail before our response is submitted. No decision has been made.  
WD/D/14/001025 CLU This is storage of building materials and requires the applicant to submit evidence of past usage to which the public & Parish Council can submit evidence. Cllr Holmes to prepare submission.

**31 Phone Box In Broadoak:** Held over to the next meeting.

**32 Lengthsman Service, to approve 3 year Agreement with Bridport Town Council:**

Proposed by Cllr Wragg and seconded by Cllr Streatfeild, all in favour. The agreement was signed for submission.

**33 WDDC Consultation on Review of Planning Application Requirements Checklist:** A

consultation was issued in March concerning the information required for the combined WDDC & Weymouth and Portland application requirements

Disappointed that with the importance of it to Parish Councils and 'Consultation' was not flagged up in the heading sent by email. To be discussed with Cllr Summers at our next meeting.

**34 Content and Style of Minutes:** A lengthy discussion took place.

**35 To confirm date of next meeting:** Tuesday 10<sup>th</sup> June 2014 at Symondsburry School at 7pm.

**Meeting closed at 9.15pm.**

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