

## SYMONDSBURY PARISH COUNCIL MINUTES

Minutes of the meeting of Symondsburry Parish Council held on Tuesday 8<sup>th</sup> July 2014 at 7pm at Symondsburry School. **These minutes will be ratified at the September Parish Council Meeting.**

**PRESENT:** Cllrs P Smith, S Holmes, A Streatfeild, M Leighton, D Wragg, S Ralph, B Baker. In attendance: Cllr D Turner, Marilyn Stone, Clerk. All names were recorded in the Attendance book.

**Democratic half hour:** 2 members of the public were present. Concerns were raised over the planning application, Farthings Mead. A letter detailing the concerns was circulated.

**Information from DCC and WDDC Councillors:** Cllr Turner advised that a new 'One Stop Shop' on Dorset View is available to assist Community Groups by providing advice on various matters. A location is being sought for the new Bridport Hub. We were advised that a Traveller Site is open in Piddlehinton. The 2020 vision advises on how service reviews can be done. The Corporate Plan is readable and recommended. A link will be forwarded to all. Cllr Turner also reported on the verge cutting that is taking place, presently on 2<sup>nd</sup> round of cutting on B Roads, complaints had been received. Concerns were raised on the road through Eype (Watton, New Street Lane and Higher Eype) and hedges should be attended to as a matter of urgency. Concern was also raised regarding the A35 near The London Inn, residents having problems with TV signals, roads becoming dangerous in wet weather with lots of leaves. It was raised that signs around Crown Roundabout had become an obstruction at Westbay Road, before Groves Nurseries - Cllr Turner to follow up.

**Community Policing:** No apologies had been received. Letter to be sent to encourage contact.

**To receive and approve apologies for absence:** None.

**48. To receive Declarations of interest:** None.

**49. To approve the Minutes of last meeting:** The Minutes of the meeting held on Tuesday 10<sup>th</sup> June 2014 were approved and signed with a modification on point 45c.

**50. Chairmans Announcements:** None.

**51. Standing Orders:** The Councillors were presented with a copy of the Standing Orders. To be approved at the next meeting.

**52. Finance: a) Bank Balances: Current Account £4,750.05 Deposit £7,104.53**

**b) Payment of Account for Approvals:** Clerks Salary £280.20

HMRC £210.00

DAPTC £90.00

Community First Insurance £195.27

Lengthsman £960.00

**Proposed by Cllr Streatfeild and seconded by Cllr Wragg, all in favour.**

**c) BDO update:** The Clerk advised that queries had been raised by the BDO in connection with the Audit for the 2013/14 accounts. Upon investigation it would appear that the Audit for 2012/13 was incorrect with spending wrongly allocated. BDO had been informed.

**53. Symene Voice Lead:** It was agreed to place an advert in the next edition of the Symene Voice asking if a volunteer with publishing interests was available 2/3 hours per month to put together the newsletter.

**54. Local Flood Risk Management Strategy:** A comprehensive document has been received from Dorset County Council. Comments are required by 4<sup>th</sup> August 2014. We were advised

that there was a 'near' flood on an unadopted road on West Cliff. West Cliff House Owners Association have decided to take on as their responsibility.

#### **55. Planning Applications:**

**WD/D/14/001510 – Farthings Mead, Broad Lane, Bridport, DT6 5JY. Extension and alterations.** The property has been extended hugely previously. Concerns were raised regarding the privacy for a close neighbouring property on the eastern side of Farthings Mead. Area of outstanding natural beauty was discussed. Over development of the property in an ANOB was a concern. A letter which had been received was discussed. **Objection due to these concerns.**

**WD/D/14/001470 – Sea Hill, Second Cliff Walk, West Bay, Bridport, DT6 4HJ. Variation to planning Approval, Terrace design.** The plans were discussed at length but due to the apparent ambiguity/lack of description on the plans we were unable to support the application.

**56. Report from Cllr Leighton – safety and construction of boundary walls (issue 6) –** The report was circulated. It was advised not to include **Exhibit A and B on page 5**. It was raised that we should be reassuring residents/passers by that the wall is 'safe', not to find out who is responsible? The document could be simplified to a one page document. A letter should be sent to the Chief Executive of County Council requesting the responsibility of walls adjacent to highways both for adopted and unadopted roads as per Act 1980 Section 167. It was agreed to hold Cllr Leightons report on file.

#### **57. Reports from Lead Members:**

- a) Footpaths – The Broomhills footpath was of concern. Cllr Holmes reported that he is meeting Adam Butcher to discuss the bridge at Eype.
- b) A35 – Nothing to report.
- c) Transport - There is hope of a bus to replace the number 47.
- d) Allotments – No change, fencing needs to be put up. All materials have been supplied. Part of the Tenancy Agreement is to erect a fence. Allotment holders to be contacted to advise of collection of unused materials next month. A 'no unauthorised entry' sign was advised and Cllr Streatfeild will action. It was reported that Cllr Summers **has** arranged water supply off the mains for other allotments and are pushing for funding in this connection, although regulations around this are horrendous. Section 106 forms how ready for **submission**
- e) Flood Officer – None
- f) Resilience – The next meeting is in the Autumn.
- g) Coastal Matters – Nothing to report.
- h) DAPTC Reports – Service Review Programme and the Sustainable Communities Act are new. People can ask central government to take action via their local government. Suggestions required by October 2014. Shaves Cross Public House was discussed and the Symene CLT have applied for premises to be regarded as an interest to the Community.
- i) BLAP Report – Nothing to report.

- j) Lengthsman Link – Individual **job orders** are preferred. A new job was discussed to expose the ‘kissing gates’ on Weavers Way due to excessive bramble growth.
- k) Symene CLT –Moving along with houses. An open day is taking place on site. Question and answer session is taking place at the Cricket Pavilion. Cllrs Baker, Streatfeild and Wragg are attending.
- l) Tree Officer – As yet a reply has not been received **re the tree at the New Inn.**
- m) Ancient Monuments – None
- n) Symene Voice – Dealt with earlier.
- o) Neighbourhood Plan – Two items had been discussed and referred to the Council. Working Plan Arrangements, receiving £10K Bridport Council, £10K West Dorset County Council and £500 each from Parishes. This would be sufficient funds for a consultant/press release/project manager (hoping to have in place in September 2014 and expected to be in post for 18 months). Cllr Wragg will produce a ‘quote’ on behalf of this Parish Council.

**58. Reports to Receive and Adopt:** No reports. Cllr Leightons report will be on file.

**59. Correspondence:** The list had previously been circulated. In addition we have received donation requests from St Johns Ambulance and Victim Support. To be discussed at the meeting in September.

**60. To confirm date of next meeting:** Tuesday 9<sup>th</sup> September 2014 at Symondsbury School at 7pm. A meeting in August will apply if any urgent major planning applications have been received and may take place on Tuesday 12<sup>th</sup> August 2014 at 7pm.

**Meeting closed at 9.07pm.**

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