

SYMONDSBURY PARISH COUNCIL
MINUTES

Minutes of the meeting of the Symondsburry Parish Council held on
Tuesday 12th November 2013 at 7pm at Symondsburry School Hall.

These minutes will be ratified at the December parish council meeting

PRESENT: Cllr D Turner (DCC), Cllrs P Smith, M Leighton, D Wragg, S Ralph, A Streatfeild, S Holmes, B Baker and Mrs L Hart - Clerk. 5 Members of the public also attended, their names were recorded in the attendance book.

Democratic half hour: Mr Ali Cameron and Mr Charles Somers spoke regarding superfast broadband being available to 97% of premises in the county. 3% of the county will only be guaranteed an upgrade to 2Mbps if they do not already get that speed. Upper Marshwood Vale and Char Valley are areas in the 3% and Mr Cameron and Mr Somers are working with DCC on an application to DEFRA for additional grant funds to ensure these areas would get superfast broadband. They have recently been advised by DEFRA that their application has been successful and they are now being asked to complete a full business plan by the end of December 2013. Mr Cameron and Mr Somers asked Symondsburry Parish Council if they will express an interest and join them in their work with DCC and nominate a representative from the parish. Cllr Smith agreed the parish council would assist and asked for copies of template flyers and letters so that letters can be sent to parish requesting support from local businesses, workers, students, families and everyone who wants better broadband.

A question was raised regarding availability of the new Pine View allotments. Cllr Streatfeild advised that allotments would be allocated on a first come first served basis, further information will be detailed in the next edition of the Symene News.

Information from DCC and WDDC Councillors:

Cllr Turner confirmed that he and Cllr Smith had identified a number of jobs that required attention throughout the parish. He went on to advise there was now a new procedure regarding landslips and this will be published shortly. He advised that David Clarke is standing down as Chief Executive of West Dorset District Council. A new community transport document has been issued and Cllr Turner will circulate ASAP. A revised consultation document was issued on 6th November 2013 regarding construction of a Waste Management Centre, at Broomhills Farm including creation of cycleway/footway, landscaping and associated works. Cllr Wragg expressed concerns with only being offered 20 days to respond to the consultation that has taken six months to revise. Cllr Turner advised he would make sure our concerns were raised at DCC.

Community Policing: PCSO Paul Miners was unable to attend the meeting but sent the following report. The only crime reported of note is an on-going report of criminal damage to a vehicle in Shear Plot. If anyone has any information regarding this or would like any crime prevention advice then they please contact Paul Miners (PCSO 5430) Beaminster SNT, 01305 222737 / 101, Paul.miners@dorset.pnn.police.uk Cllr Wragg advised that the Parish Council should send a response to the news that the front office at Bridport Police Station may close; he will draft a response for the clerk to send.

1. To report and approve apologies: There were none.

2. To receive declarations of interest. None received.

3. To approve the minutes of the meeting held on 8th October 2013: Minutes were approved and signed.

4. Chairman's announcements: Cllr Smith advised that Cllr Mary Costello had resigned from the Parish Council. She has made a valuable contribution to the parish council and thanks were offered for all her hard work. Cllr Ralph will take over as Footpaths officer.

5. Finance.

(a) Bank Balances Current account £8755.01
 Deposit account £5102.83

(b) Accounts for payment: Expenses claim from Cllr Wragg £46.30
 Community First, annual insurance premium £194.70
 Parish Clerk salary & expenses (K Marner) £765.20
 Parish Clerk salary (L Hart, September) £209.46
 PAYE £16.80
 Parish Clerk salary (L. Hart, October) £179.48
 HMRC late filing fine £420.00
 Newsquest Adverts £481.20

On the proposition of Cllr Smith it was resolved that these accounts should be paid.

6. Planning Applications

- a) 1/D/13/001412 – Shutes House, Shutes Lane, Symondsbury, DT6 6HF; To refurbish and reconfigure the existing rear kitchen extension including roof alterations. General refurbishment and bathroom upgrades throughout the house. (Full) – **No Objection.**
- b) 1/D/13/001413 - Shutes House, Shutes Lane, Symondsbury, DT6 6HF; To refurbish and reconfigure the existing rear kitchen extension including roof alterations. General refurbishment and bathroom upgrades throughout the house. (Listed Building Consent) – **No Objection.**
- c) 1/D/13/001455 – York Lodge, Meadway, West Bay, DT6 4HP - Roof and Ground Floor Extension, detached single storey sauna/gym and external cladding (Full) – **No Objection** but comments issued regarding planning application being in part retrospective. No objection to the main building since the flat roof will now be retained. There are concerns that the application fails to address some of the reasons for the previous refusal. There remains a lack of clarity in the proposal put forward in respect of the boundary wall.

7. Reports from Lead Members:

- **Footpaths:** Cllr Ralph has taken over as footpath office from Cllr Costello. He has walked some of the paths and reports no issues.
- **A35:** A meeting of the A35 Group is scheduled this week which will find out more about the Broomhills development.
- **Transport:** DCC are not making a decision on subsidised transport until December and subsidies will continue till 31st March 2014 but have assured they will not leave a community without a bus service. The Number 47 service to Yeovil will be withdrawn on 4th Jan 2014 by First Bus DCC are looking at other options.
- **Allotments:** The new Pine View allotments are now finished and look very good. Allotments need to be mapped and Cllr Streatfeild will ask Daryl Chambers for his assistance with this. Allotments should be allocated by Christmas on a first come first served basis.
- **Flood Officer:** Cllr Smith attended the recent flood seminar. He advised that in future any development of ten houses or more will be subject to Sustainable Drainage Approval by DCC.
- **Resilience:** Cllr Streatfeild has circulated her draft resilience plan which the councillors have approved. A meeting will be scheduled to now complete the plan with the volunteers from each settlement.
- **Coastal Matters:** Nothing to report.
- **DAPTC.** Cllrs Wragg attended the recent AGM and reported that David Jenkins was elected as President. There were three very good presentations from Dorset Police and Crime commissioner; Martyn Underhill, the Chief of Fire & Rescue and a representative from the Air Ambulance. Cllr Wragg reported it was a worthwhile meeting and well attended.
- **BLAP Report:** Cllr Streatfeild reported there had not been a meeting since the last parish council meeting.

- **Lengthsmans Scheme:** Cllr Smith has spoken to Daryl Chambers regarding the hours not used last year and will ensure that these are used. Cllr Streatfeild asked if any scalplings were available could they please be put down on the parking area at Broadoak Village Hall.
- **Symene CLT:** Planning application for West Road is going to committee on 12th December 2013.
- **Tree Officer:** Cllr Smith reported that the Tree Work Application Search website does not work all of the time. Cllr Holmes to draft letter expressing concerns.
- **Ancient Monuments:** Nothing to report.
- **Symene Voice:** Cllr Wragg is working on the next edition

8. Reports as Available: Cllr Leighton and Cllr Smith have sent a response to the informal committee regarding planning application discrepancies, they were unhappy with the result at the recent meeting and the response from WDDC who were only going to “try” to implement their own policies. Cllr Leighton has also discussed his concerns with Cllr Summers.

9. Correspondence: The list was presented to the councillors and will be circulated via email.

10. Resolution to rescind Item 9 May 14th meeting last paragraph; Change to Standing Orders to Pay Allowance to Councillors following further research Cllr Smith proposed that no councillor shall receive an allowance but instead should claim expenses for any costs incurred. All were in favour of this and agreed to claim expenses using the agreed expense claim form.

11. Lengthsman Service. Cllr Smith asked for Daryl Chambers to be invited to next meeting so the Parish Lengthsman service provided by Bridport Town Council could be presented and discussed. Cllr Turner confirmed that grit bins located within the parish had been filled.

12. Proposal to join with Bridport TC & Allington PC on the submission of a Neighbourhood Plan to include Vearse Farm. Cllr Wragg advised that this proposal had already been resolved at the parish council meeting held on Tuesday 14th May 2013.

13. Proposal from Bridport Town Council to adjust parish boundaries. It is unclear whether a response is currently required for this proposal. Cllr Smith will discuss with Town Clerk, Bob Gillis and establish exactly what is required.

14. 2014/15 Budget – Cllr Wragg distributed a draft budget and spoke about how he calculated the figures. He drew attention to increased budgets for training, councillor costs and expenses. It was suggested that the 2014/15 budget is added to the agenda for the December meeting for further discussion as further information on proposed budget cuts will have been released by WDDC.

The meeting closed at 8.55pm.

SignedDate.....
Cllr P R Smith, Chairman

Lucy Hart, Clerk 15th November 2013.