

**SYMONDSBURY PARISH COUNCIL**  
**MINUTES**

Minutes of the Meeting of the Symondsburry Parish Council held on **Tuesday 8<sup>th</sup> May 2012 at 7.00pm in the Symondsburry Schoolroom**

**PRESENT:** Cllrs P R Smith, S Holmes, A C Streatfeild, M Leighton, M Costello, S Ralph and B Baker.  
In attendance: C Evans, Clerk

**Democratic Half Hour:** No Members of the public attended.

**Information from DCC and WDDC Councillors:** Apologies received from Cllr Brierley, Cllr Summers and PCSO Miners:

1. **To elect a Chairman for the coming year:** Nominations for the position of chairman for the coming year were asked for. Cllr Smith indicated his willingness to undertake this role and on the proposition of Cllr Streatfeild it was unanimously **RESOLVED** that Cllr P R Smith be appointed Chairman for the coming year. Cllr Smith took the chair and thanked the council for their support.

2. **Apologies:** None

3. **Declaration of Interests:** Cllr Streatfeild declared a declaration of interest in the Planning Application no 1/D/12/000509 Denhay Farm to be discussed later in the agenda.

4. **Minutes:** The minutes of the meeting held on 13<sup>th</sup> March 2012 were approved and signed.

5. **To appoint a Vice-Chairman for the coming year:** Nominations for the position of Vice-Chairman for the coming year were asked for. Cllr Holmes indicated his willingness to undertake this role and on the proposition of Cllr Costello it was unanimously **RESOLVED** that Cllr Holmes be appointed Vice-Chair for the coming year.

**To adopt Standing Orders; Financial Regulations; and Code of Conduct:** On the proposition of Cllr Smith and with unanimous agreement it was **RESOLVED** that the Standing Orders and Financial Regulations be adopted. The current Code of Conduct was adopted subject to a revised version in line with the Localism Act 2011 to be considered when available later in the year.

6. **To appoint Councillors to specific responsibilities:** Nominations for each responsibility were asked for and unanimously

**RESOLVED** that the following appointments be made as follows -

A35 & Transport – Cllr P Smith

Allotments – Cllr Baker

Coastal Matters – Cllr Leighton

Footpaths – Cllr Costello

Dorset Association of Parish & Town Council (DAPTC) rep – Cllr Ralph

Bridport Local Area Partnership (BLAP) rep – Cllr Streatfeild

Flood & Emergency Warden – Cllr Smith

Lengthsman Link – Cllr Leighton

Ancient Monuments Officer – Cllr Holmes

Tree Warden – Cllr Holmes

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7. **Chairman's Announcements:** confirmed a letter has been sent to both Cllr Summers and the CPRE regarding the wind turbine in Netherbury as agreed at the Policy meeting on 10<sup>th</sup> April.

8. **A35 and Transport:** Disappointment was expressed that DCC had not consulted with Town and Parish Councils before delegating the responsibility to them for local consideration of any residents' proposals for Highway requests. It was noted that any County savings (the reason for the change in process) will now be spent at the Parish level. The Clerk agreed to maintain a log of all time spent on this (and other very recently delegated responsibilities from DCC). Clerk also agreed to ask for a training session on this new role from Dorset Association of Town & Parish Councils. There has been discussion at Western Area Transport Action Group (WATAG) on recent changes to the A31 route timetable route whilst realistically maintaining linking to train connections. There is also a re-tendering exercise for the X53 which will be raised at their next meeting. All comments to Cllr Smith.

9. **Finance:**

a). Bank Balances.      Current a/c £2251.88      Deposit a/c £3939.65

b). The Annual Accounts were presented for signature having been previously approved and it was

**Resolved** that the Annual Accounts be adopted and signed.

10. **Planning Applications:**

1/D/12/000509 – Denhay Farm, Denhay. Retrospective application for cattle accommodation building. The Application was fully discussed and a decision made to submit 'no objections'.

11. **Neighbourhood Planning:** Cllrs Streatfeild and Leighton confirmed they would form a Task & Finish Group to review the Parish Plan as an evidence base for future local Planning policies such as Local Development Order/Neighbourhood Plan. Work to commence end June, fully involving the local community.

12. **Reports by exception from Lead Councillors:**

**A35 & Transport**– A35 reported at point 8; nothing else to report.

**Flood & Emergency**- nothing to report.

**Allotments** – work on the Pine View allotments still not commenced as proving difficult to organise the appropriate access for the machinery. The parking area for the London Inn allotments was reported as very muddy. If allotment holders wish the Parish Council to undertake any work to remedy this, it would need to be funded through increased rents (as parking not included in the allotment contract). Also the shared access slipway's surface is deteriorating, Clerk agreed to approach DCC to address this.

**Coastal Matters** - nothing to report

**Lengthsman** – Clerk to commission annual tasks for Lengthsman to complete based on last year's equivalent tasks.

**Footpaths** – Cllr Costello agreed to provide further footpath 'way-signs' to Cllrs to use where the current signage is considered inadequate.

**DAPTC Rep** – nothing to report

**BLAP Rep** – nothing to report

**Ancient Monuments** – nothing to report

**Trees** – nothing to report

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13. **Reports**: none.

14. **Correspondence**: full summary was reported and circulated with following comments:

The request for a donation to the CAB – **resolved to donate £100**

Noted the Bridport Police Enquiry Office revised opening hours have been well publicised and will appear in the next Symene Voice

CPRE Membership annual subscription request to be reviewed following receipt of their response to the letter regarding the large wind turbine erected in Netherbury.

2 letters received from residents at London Inn which will form the basis of a letter from the Parish Council to the Highways Authority to request a consistent (40 mph) speed limit along the A35.

Noted an award of £200 from WDDC as a contribution to the Broadoak Jubilee celebrations (as the only applicant within the Parish).

Noted Planning Permission now formally granted for the Down House Farm cafe

15. **To approve and confirm**                      Next Parish Council meeting 10<sup>th</sup> July 2012

Next Policy Committee Meeting on 12<sup>th</sup> June 2012

Agenda items proposed for 12<sup>th</sup> June meeting – Clerk to explore Parish role in respect of West Cliff House Owner Association.

The meeting was closed at 9.10pm.

Signed.....Date .....

Cllr P R Smith, Chairman

*Cathy Evans Clerk 10<sup>th</sup> May 2012*

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