

SYMONDSBURY PARISH COUNCIL
POLICY COMMITTEE.

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Minutes of a Policy Committee Meeting held on 11th October 2011 at Symondsburry School at 7pm.

Present: Cllrs A Streatfeild, P Smith, S Holmes, M Costello, S Ralph and M Leighton
In attendance: Ms Cathy Evans.

1. **Apologies** - B Baker.
2. **The minutes** of the meeting held on 9 August 2011 having been previously circulated were taken as read and were approved. Issues arising were: maintenance of website (Clerk has in hand, including following up two leads provided by Cllrs);
3. **Chairman's Announcements** - School bus issues still being experienced; update on waste Transfer proposal;
4. **Training.** Chair gave reports on 2 sessions (Clerk & Chair and new Chair) and Clerk on Clerk day seminar. All sessions were good and informative with meeting management featuring highly. Clerk to re-circulate the training sessions for further consideration - find on the following link, a 2012 schedule will be drawn up very shortly - <http://www.dorset-aptc.gov.uk/trgcalendar.html> (and please let Clerk know if any take-up).
5. **Declaration of Interests.** None noted
6. **Brief on West Dorset Local Plan** – Brief explanation of the process given alongside the details of the sub-groups established to inform the next stage. Cllrs were urged to get involved as will form the local planning framework for the future.
7. **Review SPC Planning Processes** - Agreed revised process:
 - all Planning Applications to be 'led' by the geographically closest Cllr alongside the Chairman;
 - all email responses to be sent to Clerk and Chairman only (not general circulation) but if greater level of exchange of views considered necessary, a meeting to be called;
 - Formal votes to be taken on each Application.Clerk recommended the new CPRE Planning leaflet and agreed to get additional copies for circulation.
8. **Review of Standing Orders** – Clerk asked to take comments made away and bring some revisions for consideration to the next Policy Committee; also to propose some amendments to the Policy Committee Terms of Reference to bring up to date.
9. **Planning.** Applications for decision;
 - i. 1/D/11/001486 The Old Boat House, Mount Lane, Eype. Occasional use for information display.
 - b. The application was fully discussed and account taken of neighbouring views and fully supported.
10. **Update on Clerk's Induction** – Has attend 2 training seminars, joined SLCC; attended several DCC and WDDC events.
11. **Correspondence to date:** - one issue raised in relation to the correspondence noted, the next Policy meeting clashes with the Dorset Police review meeting. Agreed to ask Clerk to the Chideock Parish to represent our views at the meeting and feed back to the Clerk, the Clerk to seek a follow up meeting with the process should it be considered necessary.
12. Date of the next meeting 13 December 2011

There being no further business the meeting closed at 8.45pm.

Signed.....date.....
Chairman

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