

**SYMONDSBURY PARISH COUNCIL**

Minutes of a Policy Committee Meeting held on 7 June 2011 at Symondsburry School at 7pm.

**Present:** Cllrs A Streatfeild, P Smith, S Holmes, B Baker, S Holmes, S Ralph and M Leighton  
**In attendance:** Mr D Wragg.

1. **Apologies. Cllr M Costello.**
2. **The minutes** of the meeting held on 12 April 2011 having been previously circulated were taken as read and were approved.
3. **Chairman's Announcements.** The chairman presented a gift to Cllr Streatfeild in appreciation of her years of service in the chair of the council.
4. **Regular Monthly Council Meetings.** The possible introduction of regular monthly council meetings was discussed. Legal requirement is for 1 Annual meeting and 3 further meetings and as many more as the council pleases, either by standing order or specially convened. Representatives of principal councils may have difficulties meeting an increased schedule. Additionally it would place further demands on councillor's time as well as pressure on the clerk. A decision on this issue was reserved for review in 12 months time.
5. **Declarations of Interest.** None
6. **Planning.** There was no business under this heading.
7. **Parish & Town Development Survey.** Details received from WDDC were discussed and copies of the questionnaire provided to all present with the request for comments in the next 7 days.
8. **Clerk.** Agreement was reached on the qualities to be sought in a replacement clerk and the chairman and clerk were asked to liaise and arrange advertising.
9. Date of the next meeting 9 August 2011

There being no further business the meeting closed at 8.35pm

Signed.....date.....  
Chairman

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